

Bake Sale Fundraising Guide

Thank you for choosing to support Home-Start Guildford by organising a bake sale. Whether you're setting up a stall at your school fair, community centre, or local event, your efforts will help us support families who need it most. This guide outlines key things to consider to ensure your fundraising activity runs smoothly and safely.

Venue Permissions

If you're holding your bake sale at a public venue (e.g. school, community centre, church hall), please ensure you have permission from the organisers or venue manager. Some venues may ask for confirmation that your event is in aid of a registered charity or request proof of public liability insurance.

Public Liability Insurance

Public liability insurance is not legally required for small fundraising events, but some venues may insist on it. If you're fundraising on behalf of Home-Start Guildford, we can provide a letter confirming your event is in support of our charity, along with our registered charity number. Please contact us if you need this documentation.

Food Hygiene

You do not need a food hygiene certificate for a one-off bake sale, but it's important to follow basic food safety practices. These include washing hands and surfaces, storing food safely, and avoiding cross-contamination.

Allergen Labelling

Please clearly label any baked goods that contain common allergens such as nuts, gluten, dairy, or eggs. If using shop-bought ingredients, keep the packaging so people can check the labels. For homemade items, use signage to indicate potential allergens.

Promotion and Support

We'd love to help you promote your event. You can tag us on social media so we can share your posts:

- Facebook: <https://www.facebook.com/HomeStartGuildford>
- Instagram: @homestartguildford
- LinkedIn: Search for Home-Start Guildford

Materials and Contact

If you need branded materials such as posters, social media graphics, donation tins, or leaflets, please get in touch. We're here to support you every step of the way.

Contact us at: Email: office@hsguildford.org.uk / Phone: 01483 511181